

**Registration Form**  
**FIRST Corporate Executive Programme • June 30 – July 1, 2005**  
**Shangri-La Hotel, Singapore**

Please complete the form below using information you would like to see on your name badge and attendee list. Return it with payment to:

CAPS, Ltd.  
 Attn: Kristen Jacobucci  
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 Chicago, IL 60606 USA

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 Phone +1 312-372-1255  
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Title	Given Name		Family Name	
Job Title	Department or Division		Institution	
Street Address				
City	State or Province	Postal Code		Country
E-mail Address	Telephone (including country code)		Fax	

**Programme Registration Fees**

*Full Fees include morning & afternoon tea and lunches during programme hours, one ticket to the Black Tie Dinner, and programme materials. Accommodation costs for two (2) nights are included in the registration fee. (10% discount offered to Asia-Pacific participants)*

Registration Fee US \$2500  
 10% discount on Registration Fee for Asia-Pacific participants US\$2250

Single Day Registration Fee for Singapore Executives US \$800  
 (No accommodation)

**Total Programme Registration Fee**  
 US \$ \_\_\_\_\_

**Guest Fees for Social Function**

*Spouses/Guests of full programme delegates wishing to attend the social functions must register and pay to attend.*

Name of Guest \_\_\_\_\_

Guest Ticket for Black Tie Dinner, Thursday June 30th  
 \_\_\_\_\_ Tickets required @ US \$116 each = US \$ \_\_\_\_\_

**Total Guest Social Function Fee**  
 US \$ \_\_\_\_\_

**Method of Payment**

<input type="checkbox"/> Check		<input type="checkbox"/> Bank Transfer in US \$		
Check number: _____		<i>Please contact the registration office for bank information.</i>		
Credit Card	Card Number		Expiration Date	
<input type="checkbox"/> American Express <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard				
Name on Credit Card				
Credit Card Billing Address	City	State	Postal Code	Country

Please Note:

- Both the Registration Form and Programme Information should be read as comprising the Terms and Conditions of involvement in the 17th Annual FIRST Conference Corporate Executive Programme.
- Accommodation costs for two (2) nights are included in the full conference registration fee.
- Airport transfers in Singapore are included in the full registration fee.
- **Programme registrations will not be confirmed until the completed form and payment is received** and processed by CAPS, Ltd.
- Registrants not able to make payment in advance of the programme should contact CAPS, Ltd. to make special payment arrangements.
- A list of all attendees, their institution and e-mail addresses will be included in the delegate packs. The e-mail addresses will also be used to circulate last minute details.
- Attendance and participation at the Corporate Executive Programme is limited to Executive Level members of organizations. Examples are CEO.s, CIOs, CFOs, Company Secretaries, CISO, Directors and persons with Group responsibility. Unfortunately, the programme is not open to Vendor based organizations, as the focus for attendees will be as requested on organizational, and board issues.
- Capacity is limited to 50 attendees. Registrants should obtain confirmation from the registration office before committing to other travel arrangements.
- Cancellation Policy - If you cancel your registration on or before May 15th, you will be entitled to a 40% refund. Registrations cancelled after May 15th will not be entitled to a refund.
- Conference program is subject to change.
- First.Org, Inc. accepts no responsibility for loss or damage to personal property.